



# The Metcalfe Society

## Standing Order Mandate Form

Please follow the guidance to complete the form

Please complete **ALL** sections of the form. Then send the completed Standing Order form to the Membership Secretary, contact details below, who will process and forward onto your bank.

I wish to pay the annual subscription to The Metcalfe Society by standing order. **Please tick the relevant box:**

This is a new instruction.

Please amend the previous standing order

**Account to be debited** Please print clearly.

Name of Bank : \_\_\_\_\_

Branch Address : \_\_\_\_\_

Sort Code : \_\_\_\_\_ Account Number : \_\_\_\_\_

Account Name : \_\_\_\_\_

### Beneficiary Bank

Name of Bank : Barclays Bank plc  
Branch Address : Barclays Business Centre, PO Box 1, 49 High Street, Skipton, N. Yorkshire BD23 1DH  
Sort Code : 20-78-42 Account Number : 00028673  
Account Name : The Metcalfe Society

### Payment Arrangements

Amount of First Payment : £ \_\_\_\_\_ (insert amount due for this year)

Date of First Payment : £ \_\_\_\_\_ (insert a date in the next two weeks)

Amount of Regular Payment : £ \_\_\_\_\_ (insert subscription amount due in future years)

Amount of Regular Payment in words : \_\_\_\_\_

Date of Regular Payment : \_\_\_\_\_ (insert a specific date in January eg 10 Jan)

Frequency of Payment : Annually

**Complete either of the following statements (but not both) :**

\* Amount of Last Payment : £ \_\_\_\_\_ and date of Last Payment : £ \_\_\_\_\_

or

\* Please continue payments until further notice : Yes (please tick)

### Authorisation

Signature : \_\_\_\_\_ Date : \_\_\_\_\_

Name : \_\_\_\_\_ Metcalfe Society Member No : \_\_\_\_\_

Daytime Telephone : \_\_\_\_\_

The Metcalfe Society - [www.metcalfe.org.uk](http://www.metcalfe.org.uk)

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